



## TERMS & CONDITIONS FOR SCOTTISH COMPANIES

### Application

- Application to Sourcing Scotland is available to food and drink manufacturers, processors, producers and direct suppliers only, hereafter referred to as 'Companies'
- Companies must be based in Scotland
- Companies must be trade-ready and not conceptual or pre-start up
- Companies must apply on the website <https://foodanddrink.scot/sourcing-scotland>
- Application **does not guarantee a place**; Scotland Food & Drink (SF&D) reserve the right to decline any application
- Company applications may be shared with project partners for the purpose of managing the event
- Companies will be notified of the outcome of their application by email

### Participation of successful applicants

- The price quoted is per company
- Where applicable, companies will be invoiced after a place at the event has been awarded/accepted; payment terms must be adhered to
- The following cancellation fees will apply:
  - **Members of SF&D** - £50 + VAT if Companies cancel within 2 weeks of the event
  - **Partner & RFG members** - £50 +VAT if Companies cancel up to 2 weeks before the event; £100 + VAT cancel less than 2 weeks before the event
  - **Others** - £175 +VAT if cancel up to 2 weeks before the event; £350 +VAT if cancel less than 2 weeks before the event
- Participating Companies will have access to an online diary prior to the event for the purpose of selecting Buyers they wish to meet
- Companies are asked to supply any information requested for the online diary system to aid Buyers view Company profiles
- Companies will have the opportunity to arrange individual buyer meetings, lasting 15 minutes each
- Companies must complete post event questionnaires and other follow-up which will help SF&D to assess the impact of the event for businesses and secure investment for future events

### Publicity & communications

- By participating, Companies agree to being featured for publicity purposes unless SF&D is notified in advance to the contrary
- SF&D and their partners may reference Companies' participation in digital media, including website and social media

### Force majeure

SF&D shall not in any event be held responsible for or liable for failure to perform its obligations hereunder if such failure results from circumstances not under their control

**8<sup>th</sup> March 2022**